



Patient's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Marital Status: \_\_\_\_\_ SSN#: \_\_\_\_\_ Occupation/Employer: \_\_\_\_\_

Dentist Name: \_\_\_\_\_ Medical Doctor: \_\_\_\_\_

Are you currently receiving orthodontic care? \_\_\_\_\_ Orthodontist: \_\_\_\_\_

Pharmacy (name, address, phone number):  
\_\_\_\_\_

Explain in your own words why we are seeing you today: \_\_\_\_\_

**EMERGENCY CONTACT:**

Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

**Signature of Patient/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Guarantor Information

**The guarantor is the insured and/or financially responsible party.**

Port Royal Oral Surgery is more than willing to assist you in filing your insurance claims. Insurance cards must be presented at reception if you choose for us to verify benefits and/or file your claims.

It is the patient's responsibility to give us all current insurance cards and necessary information.

### **Dental Insurance Information:** *(Policy Holder's information.)*

Policy Holder Name: \_\_\_\_\_ Insurance Name: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ ID Number: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

### **Medical Insurance Information:** *(We are not Medicare/Medicare supplement providers and are unable to bill for any procedure.)*

Policy Holder Name: \_\_\_\_\_ Insurance Name: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ ID Number: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

**Who will be responsible for this account?** Self \_\_\_\_ Spouse \_\_\_\_ Mother \_\_\_\_ Father \_\_\_\_ Other \_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email \_\_\_\_\_

**Please note: Account holders will be responsible for any outstanding balance on the account. By signing below you take full responsibility of any overdue balance and may be sent to collections after 90 days with a 30% collections fee.**

### **ASSIGNMENT AND RELEASE OF BENEFITS**

**I hereby authorize payment directly to the doctors and/or Oral Surgeons for any & all services rendered. I fully understand that I will be financially responsible for any unpaid and/or non-covered services. I also give my authorization to the physician to release any information required in order to process the claim or for any other reason deemed necessary.**

**Signature of Guarantor/Financially Responsible:** \_\_\_\_\_ **Date:** \_\_\_\_\_